

Severn Vale Vintage Club Show

7th & 8th September 2024

Boddington Estate, Nr Cheltenham. GL51 0TJ

www.severnvalenvintageclub.co.uk

severnvalenvintage@gmail.com

APPLICATION FOR A TRADE STAND



Name of Business	
Contact name	
Correspondence address	
	Post code
Telephone	
Show day contact	
E-mail address	

Each standard stall location will be 3M² (If additional space is required please let us know in advance for planning purposes and we will try to facilitate but cannot guarantee availability) additional space will be available for vehicle/Caravans if needed. Please let us know if you require camping below.

Type of business and short description of activity on stand	
---	--

Costs & Charges

£40 per stall £50 Deposit (Refundable) Ts & Cs Apply £90 Total	£50 Deposit will be refunded provided the stall holder attends both days of the event. If the stall holder takes the decision to leave early the deposit becomes non-refundable. If SVVC takes the decision to close the event early for reasons out of there control, then a full refund of deposit will be due back to the stall holder.
---	--

Please supply your bank details for deposit refund.	Bank	Sort Code:	Account No.
---	------	------------	-------------

I require onsite CAMPING YES NO (Please complete the Camping form attached)	2 admission tickets per exhibitor will be issued (Children Under 16 FOC)
---	---

INSURANCE All applicants must provide copies of their relevant insurance Public Liability, Employers Liability or Product Liability. **Applications will not be accepted if a current copy of the insurance is not provided**

FIRE RISK ASSESMENT: Open fires are strictly prohibited, Gas BBQ's / Grills are permitted for cooking purposes only. (SVVC reserves the right to terminate there use if a risk of fire is determined)

PROGRAMME DETAILS	Please provide your trade name for inclusion of traders on our web site and social media broadcasts.
--------------------------	--

Trading name	
Trading address	
Telephone	
E-mail	
Website	
Social Media Tags	

CAMPING APPLICATION

One complimentary camping location per stall holder will be available.

Contact name:	
Address:	
Post code:	
Telephone:	
Show day contact:	
E-mail address:	
Preference for contact:	

ARRIVAL & DEPARTURE

Date of arrival	
Approx Time of arrival	
Date of departure	All stall holders and equipment must vacate the venue by 1pm Monday 9th Sept (Please see Ts & Cs for further details)

DETAILS OF CARAVAN/TENT

Make and Model	
Will you be erecting an awning?	Yes / No
Special needs or requirements	

We cannot guarantee that requested special needs or requirements can be fulfilled but if we are able to assist, we will make every effort to try and facilitate wherever possible.

DECLARATION

I agree to abide by the rules for camping/caravanning at the and have read, understood and agree to abide by the accompanying notes to this form. By signing this form, I confirm that all necessary insurance cover for camping/caravanning will be valid for the duration of the show.

Signed:

Date:

Print Name:

Any person camping at the SHow Ground must have a valid entrance ticket to enter the show field.

Trader / Exhibitor Name	Stall/Trader Number
For Section Secretary to complete	

Terms and Conditions of the 2024 Severn Vale Vintage Club Show.

APPLICATIONS: All applications must be received by 20th July 2023 and will be dealt with on a first come first served basis. Fees must be paid in full by 10th August 2024. No displays will be allowed on site until appropriate payment has been received. Late bookings can be accepted at the discretion of the section secretary but will not be included in the show program.

CANCELLATION by traders: Cancellations made more than 4 weeks prior to the show date will result in a 50% refund being made. Cancellations made less than 4 weeks prior to the show will result in no refund being made. Any refunds will be paid directly into the bank accounts provided. **NO CASH REFUNDS WILL BE ENTERTAINED!!**

CANCELLATION by the show Committee: In the event of the cancellation, postponement or abandonment of the show, the show Committee will make refunds at its discretion. Exhibitors will not have any claim against the SVVS Show Committee or any member of the Committee in respect of any loss or damage whatsoever consequent upon the show, or any part of it, failing to be held or having to be abandoned, for whatever reason.

INSURANCE: All exhibitors must hold Public Liability Insurance of £5,000,000, for any one claim, and where, necessary, Employers Liability and Product Liability Insurance. The certificates must be available for inspection at the show and copies provided with every application. Owners must ensure drivers are fully competent and have a valid and appropriate licence and not be qualified to drive or handle the exhibit. No exhibit may be left running unattended and if unattended **MUST** be left securely 'braked and immobilized. 4. All working exhibits must be in a safe working condition. 5. The **MAXIMUM** speed of 5MPH shall apply to all moving vehicles on the site or any part of the rally field. Any exhibitor found to be exceeding the speed limit will be asked to leave forthwith. 6. All owners and drivers must obey Marshall's instructions and not inconvenience or endanger any persons or animals on the site or any part of the rally site. 7. Owners are responsible for their own personal effects for which the organizers will take no responsibility. 8. All Trade stand, Craft and other stalls or stands must be covered by Public Liability insurance. **APPLICATIONS WILL NOT BE ACCEPTED WITHOUT PROOF OF INSURANCE**

The Disclaimer of Liability: The Severn Vale Vintage Club/Show accepts no responsibility for any damage to/or loss of vehicle/trader's entries or personal effects or loss of income incurred by stall holders, exhibitors or guests or employees as result of attendance or proposed attendance at the show.

PASSES: One car pass and two exhibitor passes will be provided for each exhibitor. **NO OTHER FREE TICKETS WILL BE ISSUED.** Additional entrance tickets can be ordered on the booking Form.

ARRIVAL ONSITE: All vehicles arriving at the show site must have an Exhibitor pass visibly displayed on their vehicle, failure to display this pass will result access being denied or delayed. All vehicles without passes or arriving after the site is open to the public (09.30am) will be parked in the public car park.

VEHICLE RESTRICTIONS: Any restrictions for the size or type of vehicle entering the show Field will be considered and reviewed dependent upon weather, ground and local traffic conditions. Other than demonstration vehicles, service vehicles and the Emergency Service, NO VEHICLE MOVEMENT WILL BE ALLOWED ON THE FIELD BETWEEN 09.30 AND 17.30 whilst the show is open to the Public.

SET UP: All stands are to be set up by 09.00am on the first day of the show and will be expected to be open until approximately 5pm each day. *No stands will be allowed on site unless payment has been received.* The show Committee will allow exhibits to be set up from 13.00 on Friday 6th Sept prior to the Show, however the show Committee will not be responsible for any loss or damage that may occur prior to the show start times to the public. No tickets are required for setting up however all instructions issued by the Committee must be adhered to.

CATERING: All Catering Rights are strictly reserved. Only official caterers to the show are permitted to serve food of any kind. All food caterers must always display their level 2 or higher food hygiene certificate and must carry appropriate insurance relating to their business.

FUNDRAISING: The SVVC 2024 Show will be making donations to specific chosen charities detailed on our website and various advertising materials. All other charity activity can only be carried out with express permission of the SVVC show committee and must be requested in advance. SVVC reserves the right to deny any forms of charity activity. Cash Bucket and cash collections are strictly prohibited.

WASTE: Please note that there are no facilities for the disposal of trade waste from the show, all stall holders must make their own provisions for the disposal of their waste. Failure to remove waste from the site at the end of the rally may result in removal charges being raised against you.

REMOVAL: All exhibits & Vendors must vacate the showground not later than 1pm Monday 9th Sept 2024. Any exhibits / vendors remain past this time will incur a site charge of £75 per day for every 24hr period that the exhibit/stall/vehicle remains on the property. If this period exceeds 3 days from Sunday 8th SVVC reserves the right to remove the exhibit/stall/vehicle to the nearest council waste handling facility for disposal. This action will incur an additional £250 removal charge.

CAMPING: All camping pitches must be booked in advance and all vehicles arriving at the show site must have a camping pass visibly displayed on their vehicle, failure to display this pass will result access being denied or delayed. Users of the campsite must report to the Campsite Steward before pitching their unit. All vehicles are restricted to 5 mph after leaving the highway. It is recommended that each unit will be equipped with a fire blanket/extinguisher. Users of the campsite must remove their own waste. All wastewaters must be collected in a suitable container for disposal and not be allowed to run over ground. Chemical toilets and wastewater must be disposed of in the facilities provided for this purpose. All pets must be kept on a lead (no more than 2m in length) Children must be supervised at all times. Naked flame appliances and fires are not permitted.

BARBECUES: BBQs are not permitted within the showground site, Gas BBQ's only are permitted provided conditions are not deemed a fire risk within the camping area for cooking purposes only. Under no Circumstances are BBQ's to be used inside awnings or caravans regardless of weather conditions.

GENERATORS: Users of petrol generators must have an appropriate fire extinguisher and fire blanket. Generators and electrical equipment brought to site must be installed and certified by a competent person prior to use.

NOISE: No noise will be permitted after 11.30pm until 7.00am each day. Failure to comply may result in you being asked to leave the site. The use of generators should not cause any inconvenience to fellow campers.

SAFETY POLICY: A copy of the Safety Policy for the show will be available to view. Please contact the show H&S officer.

The show committee reserves the right to ask any exhibitors to vacate the show field if they are found to be breaching any of these conditions of booking. By signing the entry form you are agreeing to the Terms and Conditions of the Severn Vale Vintage Club/Show. No refunds will be made to any persons asked to leave the show site.

RIGHT OF ADMISSION IS RESERVED – SVVC Committee 2024

I agree that I understand the Terms and Conditions of Severn Vale Vintage Club

Signature: _____ Date: _____

Print name: _____

I confirm that I have paid £90 into the SVVC bank account and that I will be entitled to a £50 refund within 10 Working days of the shows closure provided I have remained at the show on both days until the advertised show closure. I further acknowledge that I fore fit this refund in the event of my early departure.

Severn Vale Vintage Club Bank Details.

NATWEST BANK 
Sort Code: 53-81-21
Acc No: 83278214

Please use your name and stall holder number as a reference.

All postage applications should be sent to:-

Mr Phil Keates
17 Iron Bridge Road
Twigworth Green
Gloucester
GL2 9GT

Application checklist:

Stand		
Outside £7.50	Per metre x	£
Additional Tickets	Number required	
Adult £5.00	x	£
Child £5.00	x	£
Camping Pitches		
Complimentary	X 1	No Charge
Additional £15.00	x	£
TOTAL Payable		£

Trade stand Application completed & signed	Yes	No
Copy of relevant Insurance documents enclosed	Yes	No
Terms & Conditions signed	Yes	No
Two stamped and self-addressed envelopes enclosed	Yes	No
Camping Application enclosed	Yes	No
Payment made Bacs Cheque Cash (select)	Yes	No